

# **Graduate Student Manual**

**Department of Communicative Disorders  
& Sciences**

**State University of New York  
Geneseo, NY**

**The graduate program in speech pathology is accredited by the  
Council on Academic Accreditation of the American Speech Language Hearing  
Association.**

Revised 4/07

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**GRADUATE PROGRAM IN SPEECH PATHOLOGY  
STATE UNIVERSITY OF NEW YORK at GENESEO**

**INTRODUCTION**

**The graduate program in speech pathology is accredited by the Council on Academic Accreditation of the American Speech Language Hearing Association.**

Welcome to the Graduate Program in Speech-Language Pathology at the State University of New York at Geneseo. As you are aware the graduate program in speech pathology is accredited by the Council on Academic Accreditation of the American Speech Language Hearing Association and has an excellent reputation receiving its first accreditation September 1, 1970. The first degrees in Speech Pathology were granted in 1961 and it is noteworthy that these were the first ones granted SUNY-wide.

The primary goal of our faculty and staff is to provide you with a well rounded academic and clinical education. Our faculty is composed of four members holding Ph.D.'s in Speech Pathology and two in Audiology. In addition three full time and five part time staff members provide outstanding clinical teaching and supervision. The department is also fortunate to have several adjuncts from hospitals and other settings who teach courses in specialized areas.

It is our hope that you will find your experience at SUNY Geneseo as rewarding as have those who preceded you. SUNY Geneseo can boast of a long line of excellent clinicians and educators who have graduated from our program. The faculty and staff are here to help you through the process and to insure the quality of your training.

This guide is intended to acquaint you with the objectives and requirements of the graduate program in Speech-Language Pathology at Geneseo. See the SUNY Geneseo Guide to Graduate Study for further details.

# **ACADEMIC AND CLINICAL TRAINING GOALS OF THE GRADUATE PROGRAM**

## **GENERAL PROGRAM OBJECTIVES**

Academic courses and clinical practicum experiences are designed to achieve the specific behavioral outcomes listed below. Upon completion of the program students are expected to...

- 1) Recall information and demonstrate comprehension of basic human communication and swallowing processes, including their biological, neurological, acoustic, psychological, developmental, and linguistic and cultural bases.
- 2) Recall information and demonstrate comprehension of the nature of speech, language, hearing, and communication disorders and differences and swallowing disorders, including their etiologies, characteristics, anatomical/physiological, acoustic, psychological, developmental, and linguistic and cultural correlates.
- 3) Recall information and demonstrate comprehension of the principles and methods of prevention, assessment, and intervention for people with communication and swallowing disorders, including consideration of their anatomical/physiological, acoustic, psychological, developmental, and linguistic and cultural correlates of the disorders.
- 4) Complete diagnostic evaluations of speech, language, and hearing disorders for diverse populations of persons with communication and swallowing disorders in all age groups across the life span, including screening and prevention; collecting and integrating case history information, using appropriate evaluation procedures and adapting these as necessary; interpreting, integrating, & synthesizing evaluative data; reporting; and referring when necessary.
- 5) Plan and execute treatment programs for diverse populations of persons with communication and swallowing disorders in all age groups across the life span, including developing and implementing setting-appropriate intervention plans; selecting, developing, and using appropriate materials and instruments; measuring and evaluating; modifying plans, strategies, materials, and instruments when needed; reporting; and identifying and referring when appropriate.
- 6) Integrate current developments in methodology and technology into clinical practice.
- 7) Integrate clinical practice into academic, social and vocational contexts of persons served professionally.
- 8) Relate current trends in Speech-Language Pathology and Audiology to the historical development of the field.

9) Read critical reports of current research and relate research findings to the improvement of clinical practice.

10) Satisfy the academic and practicum requirements for obtaining the ASHA Certification of Clinical Competence, the New York State Professional License in Speech-Language Pathology, and New York State Certification as a Teacher of Students with Speech and Language Disabilities at the completion of the M.A. degree requirements.

These objectives are reflected in both program and course content.

### **EVALUATION MECHANISMS**

To assess the program's effectiveness in reaching these goals the faculty will...

Review student academic performance in graduate classes. (grades, written assignments, class participation).

Review student performance in supervised practice. (development and preparation for therapy, execution of therapy, behavioral management, personal management, and professional demeanor).

Review student performance on comprehensive examinations (ETS Praxis Speciality Examination in Speech-Language Pathology).

Graduate Program Director will...

Conduct exit interviews with graduate students during final advisement.

Interviews graduate off-campus practicum supervisors at the biennial supervisors' conference.

Conduct a systemic biennial survey of off-campus practicum supervisors in the year when no supervisor conference is held.

Conduct a systematic annual survey of alumni/ae.

Consult with faculty of other universities on a regular basis.

The graduate director will collect these data and share them with the department faculty.

## PROGRAM REQUIREMENTS

### PREREQUISITE COURSEWORK

Students must complete a minimum of 51 hours of undergraduate coursework as prerequisites to the Master's degree program. Prerequisite courses must include the following:

1. Three credits in Biological Sciences
2. Three credits in Physical Sciences (Chemistry or Physics only)
3. Three credits in Mathematics/Statistics
4. Three credits in Behavioral and/or Social Sciences
5. Twenty-seven credits in Basic Communication Processes (at least 12 credits) and introductory Speech-Language Pathology courses (at least 12 credits). Basic Communication Process course distribution must include at least one course in each of three areas of Anatomical and Physiological Bases, Physical and Psychophysical Bases, and Linguistic and Psycholinguistic Bases of Communication.
6. Six credits of introductory courses in Audiology, including one course in Auditory Disorders and Assessment and one course in Aural Rehabilitation.
7. Two introductory Clinical Practicum courses. (CDSC 330, 331, 363 or equivalent).

Students accepted with undergraduate degrees from other institutions may be deficient in this coursework and must complete it prior to or concurrent with graduate courses. SUNY Geneseo requires that the first 25 hours of clinical practicum be completed under the supervision of the faculty of the department. This is accomplished through CDSC 330 and 331 for those lacking undergraduate clinical practicum. Incoming graduate students with no practicum experience can only begin in fall and must complete both CDSC 330, Clinical Intervention I, and 331, Clinical Intervention II, prior to taking CDSC 420, Advanced Clinical Intervention.

### GRADUATE COURSE REQUIREMENTS IN SPEECH PATHOLOGY

Students must complete a minimum of 56 hours of graduate coursework to be eligible for a Master's degree in speech pathology.

#### Required Courses

<i>Course No.</i>	<i>Course Title</i>	<i>Sem. Hrs.</i>
<b>CDSC 420</b>	<b>Advanced Clinical Intervention</b>	<b>3</b>
<b>CDSC 421</b>	<b>Diagnosis of Speech and Language Disorders</b>	<b>3</b>
<b>CDSC 435</b>	<b>Research Design in Communication Disorders</b>	<b>3</b>
<b>A graduate course in Audiology</b>		<b>3</b>
<b>CDSC 434</b>	<b>Neurological Bases of Communication</b>	<b>3</b>
<b>CDSC 533</b>	<b>Clinical Instrumentation in Speech Disorders</b>	<b>3</b>
<b>CDSC 582</b>	<b>Clinical Practicum in Speech-Language Assessment</b>	<b>3</b>

<b>CDSC 581</b>	<b>Clinical Practicum in Audiology</b>	<b>1</b>
<b>CDSC 583</b>	<b>Clinical Practicum in Speech-Language Intervention</b>	<b>1</b>
<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b> (3 days/week) (3 + 3 credits)	<b>6</b>
	<b>and/or</b>	
<b>CDSC 587</b>	<b>Graduate Internship in Communication Disorders</b> (4-5 days/week) (6 credits)	
<b>Total</b>		<b>29</b>

CDSC 420, 421, 583, and 582 are prerequisites to CDSC 585/587. Students must enroll in practicum and/or internship by advisement until they have completed ASHA practicum hour requirements. One 587 may be substituted for one 585's for no more than 9 hours of practicum/internship, increasing the graduate total to 59 hours.

**Eight speech and language disorder courses** **24**

Students must have at least one undergraduate or graduate course in each of the following disorder areas: articulation/phonology, fluency, voice, language, and dysphagia. All graduate students are required to complete CDSC 541, 445, and 527.

Language

- CDSC 541**      **Adult Language Disorders**
- CDSC 445**      **Severe Language Impairment & AAC**

And at least one of the following:

- CDSC 447      Language Disorders in Children
- CDSC 528      Augmentative & Alternative Communication

Speech: At least two of the following:

- CDSC 423      Craniofacial anomalies
- CDSC 443      Advanced Articulation and Phonology Intervention
- CDSC 519      Fluency Disorders
- CDSC 522      Neurogenic Speech Disorders
- CDSC 526      Voice Disorders and Alaryngeal Speech

Swallowing

- CDSC 527**      **Dysphagia**

CDSC 599, Directed Study, pre-approved by both the Program Director and Department Chair, may be taken in lieu of one of the non-required disorder courses listed above as long as the content of the directed study is different from course offerings.

<b>Three credits of electives.</b>	<b>3</b>
<b>TOTAL</b>	<b>56</b>

**ELECTIVE COURSES**

An elective may include any of the following courses:

- Any speech and language disorder course
- Any pre-approved course outside the department

CDSC 470, Counseling in Communicative Disorders  
CDSC 436, Communicative Disorders Research  
Any audiology course  
Three or fewer credits of CDSC 599 (Directed study)  
A combination of one credit courses not to exceed three credits (CDSC 581, 583, and 570 which may each be taken more than once)  
Six credits of thesis.

A maximum of 3 graduate hours outside the department is permitted within the 48 hours. Students should plan to complete required courses before taking any elective courses to ensure all ASHA-C.C.C. and departmental requirements are met by graduation. Students wishing to take an elective outside the department must have prior approval of the Director of the Graduate Program.

### **TRANSFER OF CREDIT**

The department allows a maximum of three semester hours of appropriate graduate coursework to be transferred from other accredited institutions of higher education, but no transfer course may be substituted for required courses.

### **TEACHER CERTIFICATION**

Those students with initial teaching certification from the State of New York as Teachers of the Speech and Hearing Handicapped can obtain their professional certification upon receiving their Master's degree, applying to the Teacher Certification Office of the NYS Department of Education, and completing three years of work experience in a school. Students who elect to student teach at the graduate level will receive an initial teaching certification. Professional certification will be granted by the NYS Department of Education at the completion of two years of post-Masters teaching experience. To be granted an initial certification, graduate students must complete the following:

- 1) 12 credit hours of education courses, including INTD 203, CDSC 310, and CDSC 362, or their equivalents plus any of the following: CDSC 142, 240, 241, 242, and 357 or 361, or their equivalents
- 2) H&PE 350, Health & Safety Issues in Schools or its equivalent,
- 3) CDSC 587, Internship in addition to CDSC 585, Advanced Practicum, and
- 4) Graduate Program in Speech Pathology.

The student should carefully plan his/her coursework in consultation with the graduate program director.

### **EXAMINATIONS**

1) Each student is required to pass a departmental examination on the ASHA requirements and Code of Ethics and on the state licensure and teacher certification requirements. This examination is given as part of the required CDSC 420 course.

2) The comprehensive (exit) examination is the National Examination in Speech-Language Pathology (PRAXIS) that is required by ASHA for the Certificate of Clinical Competence and by New York State for the Professional License. This examination is administered by the Educational Testing Services as a Specialty Area NTE three times per year (in the fall, spring, and summer). The ETS PRAXIS Series Registration Bulletin, which contains all registration material, is available in the Department Office, the Graduate Office, and the Office of Career Services. As per college policy stated in the Geneseo Guide to Graduate Studies, the National Examination in Speech-Language Pathology can only be taken by those students who possess a 3.0 GPA and will have completed all required coursework and are within six hours of graduation by the end of the semester in which they take the examination.

### **THESIS OPTION**

General information about the thesis option may be found in the Geneseo Guide to Graduate Studies, and specific details concerning departmental procedures may be obtained from the Director of The Graduate Program in Speech-Language Pathology.

### **COLLEGE POLICIES**

See Office of Graduate Studies policies and procedures at

[http://www.geneseo.edu/~doc/forms/Grad\\_Guide\\_online.pdf](http://www.geneseo.edu/~doc/forms/Grad_Guide_online.pdf)

## **ADVISEMENT**

### **PLAN OF STUDY AND FINAL ADVISEMENT FORMS**

Prior to beginning your graduate study, you *must* meet with the Graduate Director to plan your individualized program. At this mandatory meeting, you and the Graduate Director will write your Plan of Study. Program based on the track identified for you. Course selection is *not* immutable and *will depend on your individual progress* through the curriculum. For example, a student who needs to work on clinical skills may be ineligible for an external practicum during the semester in which it was originally planned. Tracks may *not* be changed without the approval of both the Program Director and the Department Chair. Your Plan of Study Form will act as a work sheet to keep you apprised of your progress toward meeting ASHA requirements.

You *must* keep in close contact with the Graduate Director during your course of study at Geneseo. It is suggested that you meet with him at least once a semester and plan your program in accordance with your own needs for fulfillment of ASHA requirements.

During your last semester at Geneseo, you must complete the Final Advisement Form which summarizes your completion of all graduate requirements for the M.A. degree at Geneseo and all requirements for the ASHA CCC. At this time you must also complete the ASHA CCC Application and New York State License Application which must be signed by the Department Chair after all requirements are completed. You should work closely with your advisor in completing these forms.

### **ENROLLMENT POLICY**

Students accepted for summer admittance must begin their graduate program in the second session of summer school and take CDSC 420. They must attend the third session in addition. First session and other second session courses are reserved for those who have already taken at least one full semester. Incoming graduate students with no practicum experience can only begin in fall and must complete both CDSC 330 and 331 prior to taking CDSC 420.

The graduate program is a full-time program of study. Full time status is 12 graduate credit hours or four 3-credit courses per semester. Although students may enroll for 13-14 graduate credit hours, they may not enroll in five 3-credit graduate courses.

# GRADUATE PRACTICUM

## REQUIREMENTS

Graduate students must enroll in at least two off-campus practicums. They can enroll in CDSC 585, Advanced Practicum in Speech Pathology (3 credits), twice for six credits or in both CDSC 585 and CDSC 587, Graduate Internship in Communication Disorders (6 credits) for a total of nine credits. CDSC 420, 421, and 583 are prerequisites to CDSC 585/587. Students must enroll in practicum and/or internship by advisement until they have completed ASHA CCC practicum hour requirements. No more than six hours of practicum/internship (CDSC 585/587) may be used to fulfill the degree requirement of 56 hours.

The first practicum for students who were undergraduates at a college other than Geneseo and who did NOT take an undergraduate clinical practicum course will be an assignment in the campus Speech and Hearing Clinic through CDSC 330 and 331. These courses will be followed by on-campus practicum through CDSC 420, CDSC 582, CDSC 581 and 583. Graduate students who participated in undergraduate practicum at a college other than Geneseo will fulfill their on-campus practicum in the campus Speech and Hearing Clinic through a combination of CDSC 420, CDSC 582, CDSC 581, and 583.

Geneseo offers practicum and internship experiences to graduate students in a variety of off-campus facilities during the spring, summer, and autumn semesters. In accordance with ASHA educational program accreditation standards, students may not begin practicum until 25 hours of observation with an ASHA CCC holder have been completed and documented. Students may not begin off-campus graduate practicum (CDSC 585/587) until they have completed:

- 1) at least 25 hours of practicum under the direct supervision of a Geneseo faculty member in the campus Speech and Hearing Clinic,
- 2) CDSC 420, 421, 582, and 583.

CDSC 582 is taken prior to or concurrent with the first CDSC 585/587.

The following department requirements also must be met in all off-campus practicum experiences:

- 1) Practicum must be taken during the semester in which the student registers for CDSC 585/587.
- 2) During each off-campus practicum the student must acquire at least 100 practicum clock hours unless client availability is limited.
- 3) Each practicum must be at least 12 weeks in duration.
- 4) Practicum clock hours will not be counted unless the graduate student has had at least one visit from a department faculty/staff liaison.
- 5) Practicum must be 3 days/week at the discretion of the site and internship 4-5 days/week at the discretion of the site.

Given the nature of SUNY Geneseo program requirements and the department and ASHA practicum requirements, summer practicum is not possible.

In accordance with ASHA educational program accreditation standards, the department requires students to undertake practicum experiences only at approved off-campus facilities that are actively affiliated with the department at the time of the student's placement. Assignment each semester is at the discretion of the graduate practicum director in accordance with scheduling contingencies.

## **TRACKS**

Graduate students fall into three easily identifiable practicum tracks based on their undergraduate educational experiences:

- 1) Those with a SUNY Geneseo Bachelors degree in Speech and Language Disabilities and practicum experience,
- 2) Those with a Bachelors degree in Speech-Language Pathology from other institutions and practicum experience,
- 3) Those with a Bachelors degree in Speech-Language Pathology from other institutions and no practicum experience, and
- 4) Those with a Bachelors degree in another field or Bachelors degree in Communicative Disorders and Sciences from SUNY Geneseo or other institutions but no practicum experience.

### ***SUNY Geneseo Bachelors degree in Speech and Language Disabilities and practicum experience***

Former SUNY Geneseo undergraduates (certification track) have already completed 25 hours of observation and 25 hours of clinical experience under the direct supervision of the SUNY Geneseo instructional staff. Prior to placement in an off-campus practicum, must complete CDSC 420, Advanced Clinical Intervention. In addition, they must enroll in CDSC 582, Clinical Practicum in Speech-Language Assessment, prior to or concurrent with off campus practicum. Students are also encouraged to enroll in CDSc 581 and 583, one credit clinical experiences in the SUNY Geneseo Speech and Hearing Clinic. These clinical experiences offer students the opportunity to strengthen existing skills and to widen their knowledge through diagnostic and intervention experiences in speech-language pathology and/or audiology. Upon completion of CDSc 420 and CDSc 421, Diagnosis in Speech and Language Disorders, enrollment in CDSC 582 and 583, and completion of 18 hours of coursework, these students may enroll in CDSc 585 or CDSc 587 for two successive semesters.

### ***Bachelors degree in Speech-Language Pathology from other institutions and practicum experience***

Students with Bachelors degrees in speech-language pathology from other institutions must have completed 25 hours of observation and must complete 25 hours of clinical experience under the direct supervision of the SUNY Geneseo instructional staff. Most incoming students have documented proof of 25 hours of observation from their former college or university.

Prior to placement in an off-campus practicum, must complete CDSC 420, Advanced Clinical Intervention. In addition, they must enroll in CDSC 582, Clinical Practicum in Speech-Language Assessment, prior to or concurrent with off campus practicum, and CDSc 581 and 583, one credit clinical experiences in the SUNY Geneseo Speech and Hearing Clinic. These clinical experiences offer students the opportunity to strengthen existing skills and to widen their knowledge through diagnostic and intervention experiences in speech-language pathology and/or audiology. Upon completion of CDSC 420 and CDSC 421, Diagnosis in Speech and Language Disorders, enrollment in CDSC 582 and 583, completion of 18 hours of coursework, and 25 hours of clinical experience under the direct supervision of the SUNY Geneseo instructional staff, these students may enroll in CDSc 585 or CDSc 587 for two successive semesters.

***Bachelors degree in Speech-Language Pathology from other institutions but no practicum experience***

Students with Bachelors degrees in speech-language pathology from other institutions must have completed 25 hours of observation and must complete 25 hours of clinical experience under the direct supervision of the SUNY Geneseo instructional staff. Most incoming students have documented proof of 25 hours of observation from their former college or university.

Students must complete CDSc 330, Clinical Intervention I, and CDSc 331, Clinical Intervention II. Each student enrolled in CDSc 330 and 331 is assigned a clinic supervisor who is a member of the department instructional staff. Prior to placement in an off-campus practicum, students must complete CDSC 420, Advanced Clinical Intervention. In addition, they must enroll in CDSC 582, Clinical Practicum in Speech-Language Assessment, prior to or concurrent with off campus practicum, and CDSc 581 and 583, one credit clinical experiences in the SUNY Geneseo Speech and Hearing Clinic. These clinical experiences offer students the opportunity to strengthen existing skills and to widen their knowledge through diagnostic and intervention experiences in speech-language pathology and/or audiology. Upon completion of CDSc 420 and CDSC 421, Diagnosis in Speech and Language Disorders, enrollment in CDSC 582 and 583, completion of 18 hours of coursework, and 25 hours of clinical experience under the direct supervision of the SUNY Geneseo instructional staff, these students may enroll in CDSc 585 or CDSc 587 for two successive semesters.

***Bachelors degree in another field or Bachelors degree in Communicative Disorders and Sciences from SUNY Geneseo or other institution but no practicum experience.***

Students with Bachelors degrees in other fields must complete 48 hours of prerequisite coursework, including the 25 hours of observation and enrollment in CDSc 330, Clinical Intervention I, and CDSc 331, Clinical Intervention II. Each student enrolled in CDSC 330 and 331 is assigned a clinic supervisor who is a member of the department instructional staff.

Prior to placement in an off-campus practicum, students must complete CDSC 420, Advanced Clinical Intervention. In addition, they must enroll in CDSC 582, Clinical

Practicum in Speech-Language Assessment, prior to or concurrent with off campus practicum, CDS 581 and 583, one credit clinical experiences in the SUNY Geneseo Speech and Hearing Clinic. These clinical experiences offer students the opportunity to strengthen existing skills and to widen their knowledge through diagnostic and intervention experiences in speech-language pathology and/or audiology. Upon completion of CDS 420 and CDS 421, Diagnosis in Speech and Language Disorders, enrollment in CDS 582 and 583, completion of 18 hours of coursework, and 25 hours of clinical experience under the direct supervision of the SUNY Geneseo instructional staff, these students may enroll in CDS 585 or CDS 587 for two successive semesters.

### **AFFILIATED PRACTICUM FACILITIES**

ARC of Monroe County, Rochester  
Canandaigua VA Hospital  
Cerebral Palsy Association, Rochester  
Cerebral Palsy Association, Canandaigua  
Cerebral Palsy Association, Geneva  
Clinical Associates, Victor  
Finger Lakes Developmental Disabilities Service Organization, Geneseo-Dansville-Perry  
Finger Lakes Developmental Disabilities Service Organization, Newark-Canandaigua  
Finger Lakes Developmental Disabilities Service Organization, Rochester  
Genesee Valley BOCES, Batavia  
Geneva General Hospital  
Hearing and Speech Center of Rochester  
Jewish Home of Rochester  
Livingston-Wyoming County ARC, Geneseo  
Mary Cariola Children's Center, Rochester  
Monroe County BOCES I, Fairport  
Monroe County BOCES II, Spencerport  
Monroe County Hospital  
National Technical Institute for the Deaf, Rochester  
QUEST, Hilton Public Schools  
Rochester City School District  
Rochester General Hospital  
Rochester Rehabilitation, Rochester  
Rochester School for the Deaf  
Roosevelt Children's Center, Newark  
School of the Holy Childhood, Rochester  
Strong Memorial Hospital, Rochester  
Thompson Memorial Hospital, Canandaigua  
Unity Health, Rochester  
Wyoming County Community Hospital

## Graduate Program Tracks

**Summer Admits (with no deficiencies in prerequisite course)**

**BOLD indicates courses that must be taken when offered.**

<u>Summer</u>	<i>Grad</i>
<b>Credits</b>	
Second session	
<b>CDSC 420</b> <b>Advanced Clinical Intervention</b>	<b>3</b>
Third Session	
<b>CDSC 421</b> <b>Diagnosis of Speech and Language Disorders</b>	<b>3</b>
<b>CDSC 434</b> <b>Neurological Bases of Communication</b>	<b>3</b>
<b>TOTAL</b>	<b>9</b>
 <u>Fall</u>	
<b>Three 3-credit courses from 445-541</b>	<b>9</b>
CDSC 445    Severe Language Impairment & AAC	
CDSC 452    Pediatric Audiology	
CDSC 470    Counseling in Communicative Disorders	
CDSC 519    Fluency Disorders	
CDSC 522    Neurogenic Speech Disorders	
CDSC 527    Dysphagia	
CDSC 541    Adult Language Disorders	
<b>Three 1-credit course</b>	<b>3</b>
CDSC 570    Seminar:	
<b>CDSC 581</b> <b>Clinical Practicum in Audiology</b>	
<b>CDSC 583</b> <b>Clinical Practicum in Speech-language Intervention</b>	
<b>CDSC 582</b> <b>Clinical Practicum in Speech-Language Assessment</b>	<b>3</b>
(Could take in Spring)	
<b>TOTAL</b>	<b>15/24</b>
 <u>Spring</u>	
<b>Three 3-credit courses from 443-541</b>	<b>9</b>
CDSC 443    Advanced Articulation and Phonology Intervention	
CDSC 445    Severe Language Impairment & AAC	
CDSC 447    Language Disorders in Children	
CDSC 455    Educational Audiology	
CDSC 527    Dysphagia	
CDSC 528    Augmentative and Alternative Communication	
CDSC 541    Adult Language Disorders	
<b>One 1-credit course</b>	<b>1</b>
CDSC 570    Seminar:	
CDSC 581    Clinical Practicum in Audiology	
CDSC 583    Clinical Practicum in Speech-language Intervention	
<b>CDSC 582</b> <b>Clinical Practicum in Speech-Language Assessment (If not</b>	
<b>taken in autumn)</b>	
<b>CDSC 585</b> <b>Advanced Practicum in Speech Pathology</b>	<b>3</b>

CDSC 587	Graduate Internship in Communication Disorders	
<b>TOTAL</b>		<b>13/37</b>

Summer

First Session

<b>CDSC 435</b>	<b>Research Design in Communication Disorders</b>	<b>3</b>
<b>CDSC 533</b>	<b>Clinical Instrumentation in Speech Disorders</b>	<b>3</b>

Second Session

<b>CDSC 423</b>	<b>Craniofacial anomalies</b>	<b>3</b>
<b>CDSC 526</b>	<b>Voice Disorders and Alaryngeal Speech</b>	<b>3</b>

<b>TOTAL</b>		<b>12/49</b>
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Fall

<b>One 3-credit course from 436-541</b>		<b>3</b>
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CDSC 436	Communicative Disorders Research
CDSC 445	Severe Language Impairment & AAC
CDSC 452	Pediatric Audiology
CDSC 470	Counseling in Communicative Disorders
CDSC 522	Neurogenic Speech Disorders
CDSC 527	Dysphagia
CDSC 541	Adult Language Disorders

**1-credit courses**

CDSC 570	Seminar:	<b>1</b>
CDSC 581	Clinical Practicum in Audiology	
CDSC 583	Clinical Practicum in Speech-language Intervention	

<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b>	<b>3</b>
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CDSC 587	Graduate Internship in Communication Disorders	
<b>TOTAL</b>		<b>7/56</b>

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**January Admits (with no prerequisite deficiencies)**

**BOLD indicates courses that must be taken when offered.**

Spring

*Grad Credits*

<b>Three courses from CDSC 443-541</b>		<b>9</b>
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CDSC 443	Advanced Articulation and Phonology Intervention
CDSC 445	Severe Language Impairment & AAC
CDSC 447	Language Disorders in Children
CDSC 455	Educational Audiology
CDSC 527	Dysphagia
CDSC 528	Augmentative and Alternative Communication
CDSC 541	Adult Language Disorders

<b>Three 1-credit course</b>		<b>3</b>
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<b>CDSC 570</b>	<b>Seminar:</b>
<b>CDSC 581</b>	<b>Clinical Practicum in Audiology</b>
<b>CDSC 583</b>	<b>Clinical Practicum in Speech-language Intervention</b>

<b>CDSC 582</b>	<b>Clinical Practicum in Speech-Language Assessment</b>	<b>3</b>
<b>TOTAL</b>		<b>15</b>

Summer

First Session

<b>CDSC 435</b>	<b>Research Design in Communication Disorders</b>	<b>3</b>
<b>CDSC 533</b>	<b>Clinical Instrumentation in Speech Disorders</b>	<b>3</b>

Second Session

<b>CDSC 423</b>	<b>Craniofacial anomalies</b>	<b>3</b>
<b>CDSC 526</b>	<b>Voice Disorders and Alaryngeal Speech</b>	<b>3</b>
<b>CDSC 420</b>	<b>Advanced Clinical Intervention</b>	<b>3</b>

Third Session

<b>CDSC 421</b>	<b>Diagnosis of Speech and Language Disorders</b>	<b>3</b>
<b>CDSC 434</b>	<b>Neurological Bases of Communication</b>	<b>3</b>

<b>TOTAL</b>		<b>21/36</b>
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Fall

<b>Three 3-credit courses from 436-541</b>		<b>9</b>
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CDSC 436	Communicative Disorders Research	
CDSC 445	Severe Language Impairment & AAC	
CDSC 452	Pediatric Audiology	
CDSC 470	Counseling in Communicative Disorders	
CDSC 519	Fluency Disorders	
CDSC 522	Neurogenic Speech Disorders	
CDSC 527	Dysphagia	
CDSC 541	Adult Language Disorders	

<b>One 1-credit course</b>		<b>1</b>
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CDSC 570	Seminar:	
CDSC 581	Clinical Practicum in Audiology	
CDSC 583	Clinical Practicum in Speech-language Intervention	

<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b>	<b>3</b>
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CDSC 587	Graduate Internship in Communication Disorders	
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<b>TOTAL</b>		<b>13/49</b>
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Spring

<b>One 3-credit courses from 436-541</b>		<b>3</b>
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CDSC 436	Communicative Disorders Research	
CDSC 443	Advanced Articulation and Phonology Intervention	
CDSC 445	Severe Language Impairment & AAC	
CDSC 447	Language Disorders in Children	
CDSC 455	Educational Audiology	
CDSC 527	Dysphagia	
CDSC 528	Augmentative and Alternative Communication	
CDSC 541	Adult Language Disorders	

**1-credit course**

<b>CDSC 570</b>	<b>Seminar:</b>	<b>1</b>
CDSC 581	Clinical Practicum in Audiology	

CDSC 583	Clinical Practicum in Speech-language Intervention	
<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b>	<b>3</b>
CDSC 587	Graduate Internship in Communication Disorders	
<b>TOTAL</b>		<b>7/56</b>

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**Admits from Undergrad SLP Programs with NO clinical practicum.**

**Begin in fall. Cannot begin in January or summer.**

**BOLD indicates courses that must be taken when offered.**

<u>Fall</u>		<i>Grad</i>
<i>Credits</i>		
<b>CDSC 330</b>	<b>Clinical Intervention I (Undergrad course)</b>	<b>(3)</b>
<b>INTD 203</b>	<b>Social Foundations of Education (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 599</b>	<b>DS: Literacy Acquisition (If desire teacher cert.)</b>	<b>3</b>
<b>One 3-credit courses from 445-541</b>		<b>3</b>
CDSC 445	Severe Language Impairment & AAC	
CDSC 452	Pediatric Audiology	
CDSC 470	Counseling in Communicative Disorders	
CDSC 519	Fluency Disorders	
CDSC 522	Neurogenic Speech Disorders	
CDSC 527	Dysphagia	
CDSC 541	Adult Language Disorders	
CDSC 570	Seminar:	
<b>TOTAL</b>		<b>6</b>
<u>Spring</u>		
<b>CDSC 331</b>	<b>Clinical Intervention II (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 362</b>	<b>Professional services (Undergrad course)</b>	<b>(3)</b>
<b>Three 3-credit courses from 436-541</b>		<b>9</b>
CDSC 436	Communicative Disorders Research	
CDSC 443	Advanced Articulation and Phonology Intervention	
CDSC 445	Severe Language Impairment & AAC	
CDSC 447	Language Disorders in Children	
CDSC 455	Educational Audiology	
CDSC 527	Dysphagia	
CDSC 528	Augmentative and Alternative Communication	
CDSC 541	Adult Language Disorders	
<b>1-credit courses</b>		
CDSC 570	Seminar:	
CDSC 581	Clinical Practicum in Audiology	
<b>TOTAL</b>		<b>6/15</b>

Summer

First Session

<b>CDSC 435</b>	<b>Research Design in Communication Disorders</b>	<b>3</b>
<b>CDSC 533</b>	<b>Clinical Instrumentation in Speech Disorders</b>	<b>3</b>

Second Session

<b>CDSC 423</b>	<b>Craniofacial anomalies</b>	<b>3</b>
<b>CDSC 526</b>	<b>Voice Disorders and Alaryngeal Speech</b>	<b>3</b>
<b>CDSC 420</b>	<b>Advanced Clinical Intervention</b>	<b>3</b>

Third Session

<b>CDSC 421</b>	<b>Diagnosis of Speech and Language Disorders</b>	<b>3</b>
<b>CDSC 434</b>	<b>Neurological Bases of Communication</b>	<b>3</b>

**TOTAL** **21/36**

Fall

**Three 3-credit courses from 436-541** **9**

CDSC 436	Communicative Disorders Research
CDSC 445	Severe Language Impairment & AAC
CDSC 452	Pediatric Audiology
CDSC 470	Counseling in Communicative Disorders
CDSC 522	Neurogenic Speech Disorders
CDSC 527	Dysphagia
CDSC 541	Adult Language Disorders

**1-credit courses** **2**

CDSC 570	Seminar:	
<b>CDSC 581</b>	<b>Clinical Practicum in Audiology</b>	
<b>CDSC 583</b>	<b>Clinical Practicum in Speech-language Intervention</b>	
<b>CDSC 582</b>	<b>Clinical Practicum in Speech-Language Assessment</b>	<b>3</b>
CDSC 585	Advanced Practicum in Speech Pathology	
CDSC 587	Graduate Internship in Communication Disorders	

**TOTAL** **14/50**

Spring

**3-credit courses from 436-541**

CDSC 436	Communicative Disorders Research
CDSC 443	Advanced Articulation and Phonology Intervention
CDSC 445	Severe Language Impairment & AAC
CDSC 447	Language Disorders in Children
CDSC 455	Educational Audiology
CDSC 527	Dysphagia
CDSC 528	Augmentative and Alternative Communication
CDSC 541	Adult Language Disorders

<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b>
CDSC 587	Graduate Internship in Communication Disorders

**TOTAL** **3/53**

Summer  
CDSC 585

Advanced Practicum in Speech Pathology

3/56

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**Students with BA/BS in other Academic Disciplines**

**BOLD indicates courses that must be taken when offered.**

Fall

<b>CDSC 142</b>	<b>Introduction to Communication Disorders (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 150</b>	<b>Phonetics (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 221</b>	<b>Anatomy &amp; Physiology of the Speech Mechanism (Undrgrd crs)</b>	<b>(3)</b>
<b>CDSC 228</b>	<b>Language Acquisition (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 259</b>	<b>Speech &amp; Hearing Science (Undergrad course)</b>	<b>(3)</b>

Spring

<b>CDSC 240</b>	<b>Language Intervention (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 243</b>	<b>Fluency Disorders (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 244</b>	<b>Voice Disorders (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 242</b>	<b>Articulation &amp; Phonological Disorders (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 357</b>	<b>Clinical Audiology (Undergrad course)</b>	<b>(3)</b>

Summer

*Grad*

*Credits*

Second Session

<b>CDSC 423</b>	<b>Craniofacial anomalies</b>	<b>3</b>
<b>CDSC 526</b>	<b>Voice Disorders and Alaryngeal Speech</b>	<b>3</b>
<b>TOTAL</b>		<b>6</b>

Fall

<b>CDSC 330</b>	<b>Clinical Intervention I (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 362</b>	<b>Aural Rehabilitation (Undergrad course)</b>	<b>(3)</b>
<b>Two 3-credit course from 436-541</b>		<b>6</b>

- CDSC 436 Communicative Disorders Research
- CDSC 445 Severe Language Impairment & AAC
- CDSC 452 Pediatric Audiology
- CDSC 470 Counseling in Communicative Disorders
- CDSC 519 Fluency Disorders
- CDSC 522 Neurogenic Speech Disorders
- CDSC 527 Dysphagia
- CDSC 541 Adult Language Disorders

1-credit course

- CDSC 581 Clinical Practicum in Audiology
- CDSC 570 Seminar:

<b>TOTAL</b>		<b>6/12</b>
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Spring

<b>CDSC 331</b>	<b>Clinical Intervention II (Undergrad course)</b>	<b>(3)</b>
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<b>Three 3-credit courses from 436-541</b>	<b>9</b>
CDSC 436	Communicative Disorders Research
CDSC 443	Advanced Articulation and Phonology Intervention
CDSC 445	Severe Language Impairment
CDSC 447	Language Disorders in Children
CDSC 455	Educational Audiology
CDSC 527	Dysphagia
CDSC 528	Augmentative and Alternative Communication
CDSC 541	Adult Language Disorders

**1-credit course**

CDSC 581	Clinical Practicum in Audiology
CDSC 570	Seminar:

**TOTAL** **9/21**

Summer

First Session

<b>CDSC 435</b>	<b>Research Design in Communication Disorders</b>	<b>3</b>
<b>CDSC 533</b>	<b>Clinical Instrumentation in Speech Disorders</b>	<b>3</b>

Second Session

<b>CDSC 420</b>	<b>Advanced Clinical Intervention</b>	<b>3</b>
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Third Session

<b>CDSC 421</b>	<b>Diagnosis of Speech and Language Disorders</b>	
<b>CDSC 434</b>	<b>Neurological Bases of Communication</b>	<b>3</b>

**TOTAL** **15/36**

Fall

**Two 3-credit courses from 436-541** **6**

CDSC 436	Communicative Disorders Research
CDSC 445	Severe Language Impairment & AAC
CDSC 452	Pediatric Audiology
CDSC 470	Counseling in Communicative Disorders
CDSC 519	Fluency Disorders
CDSC 522	Neurogenic Speech Disorders
CDSC 527	Dysphagia
CDSC 541	Adult Language Disorders

**1-credit courses** **3**

<b>CDSC 570</b>	<b>Seminar:</b>
<b>CDSC 581</b>	<b>Clinical Practicum in Audiology</b>
<b>CDSC 583</b>	<b>Clinical Practicum in Speech-language Intervention</b>

**CDSC 582** **Clinical Practicum in Speech-Language Assessment** **3**

CDSC 585 Advanced Practicum in Speech Pathology

**TOTAL** **12/49**

Spring

**3-credit courses from 436-455**

CDSC 436	Communicative Disorders Research
CDSC 443	Advanced Articulation and Phonology Intervention

CDSC 445	Severe Language Impairment	
CDSC 447	Language Disorders in Children	
CDSC 455	Educational Audiology	
CDSC 527	Dysphagia	
CDSC 528	Augmentative and Alternative Communication	
CDSC 541	Adult Language Disorders	
<b>CDSC 570</b>	<b>Seminar:</b>	<b>1</b>
<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b>	<b>3</b>
<b>TOTAL</b>		<b>4/53</b>

Summer

<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b>	<b>3/56</b>
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**Early Admits (SUNY Geneseo only)  
(Student teach at graduate level)**

Summer

Second session		Credits
<b>CDSC 420</b>	<b>Advanced Clinical Intervention</b>	<b>3</b>
Third Session		
<b>CDSC 421</b>	<b>Diagnosis of Speech and Language Disorders</b>	<b>3</b>
<b>CDSC 434</b>	<b>Neurological Bases of Communication</b>	<b>3</b>
<b>TOTAL</b>		<b>9</b>

Fall

<b>CDSC 361</b>	<b>Aural Rehabilitation (Undergrad course)</b>	<b>(3)</b>
<b>CDSC 362</b>	<b>Professional Services (Undergrad course)</b>	<b>(3)</b>
<b>Three 3-credit course from 445-541</b>		<b>9</b>
CDSC 445	Severe Language Impairment & AAC	
CDSC 452	Pediatric Audiology	
CDSC 470	Counseling in Communicative Disorders	
CDSC 519	Fluency Disorders	
CDSC 522	Neurogenic Speech Disorders	
CDSC 527	Dysphagia	
CDSC 541	Adult Language Disorders	
<b>One 1-credit course</b>		<b>1</b>
CDSC 570	Seminar:	
CDSC 581	Clinical Practicum in Audiology	
<b>TOTAL</b>		<b>10/19</b>

Spring

<b>Two 3-credit courses from 443-541</b>		<b>6</b>
CDSC 443	Advanced Articulation and Phonology Intervention	
CDSC 445	Severe Language Impairment & AAC	
CDSC 447	Language Disorders in Children	
CDSC 455	Educational Audiology	

CDSC 527	Dysphagia	
CDSC 528	Augmentative and Alternative Communication	
CDSC 541	Adult Language Disorders	
<b>One 1-credit course</b>		<b>1</b>
CDSC 570	Seminar:	
CDSC 581	Clinical Practicum in Audiology	
CDSC 583	Clinical Practicum in Speech-language Intervention	
<b>CDSC 582</b>	<b>Clinical Practicum in Speech-Language Assessment</b>	<b>3</b>
<b>CDSC 585</b>	<b>Advanced Practicum in Speech Pathology</b>	<b>3</b>
CDSC 587	Graduate Internship in Communication Disorders	
<b>TOTAL</b>		<b>13/32</b>

Summer

First Session		
<b>CDSC 435</b>	<b>Research Design in Communication Disorders</b>	<b>3</b>
<b>CDSC 533</b>	<b>Clinical Instrumentation in Speech Disorders</b>	<b>3</b>
Second Session		
<b>CDSC 423</b>	<b>Craniofacial anomalies</b>	<b>3</b>
<b>CDSC 526</b>	<b>Voice Disorders and Alaryngeal Speech</b>	<b>3</b>
<b>CDSC 599</b>	<b>Directed Study</b>	<b>3</b>
<b>TOTAL</b>		<b>15/47</b>

Fall 2006

<b>Two 3-credit courses from 436-541</b>		<b>6</b>
CDSC 436	Communicative Disorders Research	
CDSC 445	Severe Language Impairment & AAC	
CDSC 452	Pediatric Audiology	
CDSC 470	Counseling in Communicative Disorders	
CDSC 522	Neurogenic Speech Disorders	
CDSC 527	Dysphagia	
CDSC 541	Adult Language Disorders	
<b>1-credit courses</b>		
CDSC 570	Seminar:	
CDSC 581	Clinical Practicum in Audiology	
CDSC 583	Clinical Practicum in Speech-language Intervention	
CDSC 585	Advanced Practicum in Speech Pathology	
<b>CDSC 587</b>	<b>Graduate Internship in Communication Disorders</b>	<b>6</b>
<b>TOTAL</b>		<b>12/59</b>

## ASHA/NYS Dept of Education/SUNY Geneseo Program Requirements

### ASHA

#### Course Hour Distribution

- At least 75 semester credit hours overall in required courses
- At least 36 hours at the graduate level.
- At least 3 hours in physical sciences.
- At least 3 hours in biological sciences.
- At least 3 hours in mathematics/statistics.
- At least 3 hours in behavioral and social sciences.
- Coursework in basic communication processes and swallowing to include biological, neurological, acoustic, psychological, developmental, and linguistic and cultural bases.
- Coursework in the nature of speech, language, hearing, and communication disorders and differences and swallowing disorders, including etiologies, characteristics, anatomical/physiological, acoustic, psychological, development, and linguistic and cultural correlates.
- Coursework in the principles and methods of prevention, assessment, and intervention for people with communication and swallowing disorders, including consideration of anatomical/physiological, acoustic, psychological, development, and linguistic and cultural correlates.
- Coursework in the standards of ethical conduct, processes used in research and the integration of research principles into evidence-based clinical practice, contemporary professional issues, and certification, speciality recognition, licensure, and other relevant professional credentials.

#### ASHA Skills Outcomes/Clinic Clock Hour Distribution

- At least 25 hours of observation prior to beginning clinical practicum.
- Supervision by a current ASHA CCC'ed SLP never less than 25% of the direct client/patient contact time.
- Disorder courses are to be taken prior to diagnostics and intervention with specific disorder populations.

<b>Specific Hour Requirement Minimums</b>	<b>Supervised</b>
<b>Hours</b>	
Overall Total (Supervised clinical experience)	400
Observation prior to practicum	25
Practicum Total (Direct client/patient contact)	375
Graduate Practicum in Speech-Language Pathology	325 of 375

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**NYS Licensure**  
**State Education Dept, Division of Professional Licensing Services**

**Course Hour Distribution**

- At least 12 hours in basic communication processes
- At least 24 hours in speech-language pathology, including at least 6 hours in language, plus 6 hours in Audiology
- At least 18 additional hours in the above or related areas

<b>Practicum Specific Hour Requirement Minimums</b>	<b>Supervised Hours</b>
Overall total (Supervised clinical experience)	300
Graduate Practicum in Speech-Language Pathology	150
Audiology	20

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**NYS Teaching Certification Requirements for Graduate Students**

At least 12 hours of educational coursework:

- CDSC 362
- INTD 203
- CDSC 310
- Selected educational or CDSC courses
- H&PE 350: Health & Safety Issues in Schools
- CDSC 587: Internship.

One graduate practicum must be in an educational institution and be an internship.

This usually means a total of 51 vs. 48 hours for the masters degree because one of the three hour practicums is replaced by a six hour internship.

See Dr. House for particulars.

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**SUNY Geneseo Graduate Program Requirements**

**Coursework**

Minimum of 51 hours of undergraduate **PREREQUISITE COURSEWORK** including

- At least 3 hours in physical sciences.
- At least 3 hours in biological sciences.
- At least 3 hours in *statistics*.
- At least 3 hours in behavioral and social sciences.
- At least 15 hours in basic communication processes and swallowing to include *speech/voice science*, biological, neurological, acoustic, psychological, developmental, and linguistic and cultural bases.
- At least 12 hours in the nature of *speech, language, and communication disorders and differences and swallowing disorders and in the principles*

***and methods of prevention, assessment, and intervention*** for people with communication and swallowing disorders, including etiologies, characteristics, anatomical/physiological, acoustic, psychological, development, and linguistic and cultural correlates.

At least 6 hours in the nature of ***of hearing, and communication disorders and differences and in the principles and methods of prevention, assessment, and intervention*** for people with communication, including etiologies, characteristics, anatomical/physiological, acoustic, psychological, development, and linguistic and cultural correlates.

At least 6 hours of clinical practicum.

Minimum of 56 hours of **GRADUATE COURSEWORK** including:

- CDSC 420            Advanced Clinical Intervention
- CDSC 421            Diagnosis of Speech and Language Disorders
- CDSC 435            Research Design in Communication Disorders
- A graduate course in Audiology
- CDSC 434            Neurological Bases of Communication
- CDSC 533            Clinical Instrumentation in Speech Disorders
- CDSC 581            Clinical Practicum in Audiology
- CDSC 583            Clinical Practicum in Speech-Language Intervention
- CDSC 582            Clinical Practicum in Speech-Language Assessment
- CDSC 585            Advanced Practicum in Speech Pathology (Taken twice and/or
- CDSC 587            Graduate Internship in Communication Disorders

Eight speech and language disorder courses.

Language

- CDSC 541    Adult Language Disorders
- CDSC 445    Severe Language Impairment & AAC

And at least one other

Speech: At least two courses

- CDSC 527    Dysphagia

Three elective credits.

### **Practicum Requirement**

First 25 hours must be under the direct supervision of SUNY Geneseo faculty/staff.  
Fifty hours of supervised clinical practicum in each of 3 different sites.

#### Minimums

Overall Total (Supervised clinical experience)	400
Observation prior to practicum	25
Practicum Total (Direct client/patient contact)	375 <sup>1</sup>
Graduate Practicum in Speech-Language Pathology	325 of 375 <sup>2</sup>
Evaluation (Majority may <b><i>not</i></b> be screening)	
Speech disorders in children	20 <sup>3</sup>
Speech disorders in adults	20 <sup>3</sup>
Language disorders in children	20 <sup>3</sup>
Language disorders in adults	20 <sup>3</sup>

Treatment	
Speech disorders in children	20 <sup>3</sup>
Speech disorders in adults	20 <sup>3</sup>
Language disorders in children	20 <sup>3</sup>
Language disorders in adults	20 <sup>3</sup>
Practicum in Audiology	20 <sup>4</sup>

Notes:

<sup>1</sup> At least 50 hours in each of three settings.

<sup>2</sup> First 25 hours supervised directly by instructional staff at SUNY Geneseo.  
Geneseo graduates may use undergraduate clinical practicum to fulfill this requirement.

<sup>3</sup> At least 25% must be directly supervised.

<sup>4</sup> Should not all be supervised by SLP.

## **Grievance Procedures for Graduate Students**

Most of the time, things run smoothly, and everyone is more or less happy. Occasionally, we hit a bump in the road and we stop and do some mending. While you are a graduate student at SUNY Geneseo, you may have need to make a formal complaint about some treatment or grade that you feel is unfair. The best method of settling misunderstandings is to talk to the individual involved. While we all like to think of ourselves as reasonable, reasonable people can disagree. These grievance procedures are designed for those occasions.

### **Grievance with a Faculty/Instructional Staff Member**

A grievance with a faculty or instructional staff member should begin with that person. It is always important to begin with the "offending" person so that he or she can have the opportunity to rectify the situation or to provide an explanation or rationale. If you do not feel that the faculty/instructional staff member has listened to your complaint, given it due consideration, or rectified or explained the situation, you should go the next higher level within the administrative structure. This structure is as follows:

Director of the Graduate Program	Douglas J. MacKenzie, Au.D.	245-5157
Department Chair	Linda I. House, Ph.D.	245-5328
Dean of the College	Susan Bailey, Ph.D.	245-5541

### **Grievance with an Off-Campus Clinical Supervisor**

A grievance with an Off-Campus Clinical Supervisor should begin with that person. It is always important to begin with the "offending" person so that he or she can have the opportunity to rectify the situation or to provide an explanation or rationale. If you do not feel that the faculty/instructional staff member has listened to your complaint, given it due consideration, or rectified or explained the situation, you should go the next higher level within the administrative structure. This structure is as follows:

SUNY Geneseo Supervisor/Liaison		
Director of the Graduate Program	Douglas J. MacKenzie, Au.D.	245-5157
Department Chair	Linda I. House, Ph.D.	245-5328
Dean of the College	Susan Bailey, Ph.D.	245-5541

### **Grievance over a Course Grade**

Course grade grievances should follow the procedure given in the Guide to Graduate study.

### **Grievance to the Council on Academic Accreditation**

On occasion, students may feel that it is necessary to contact the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association (ASHA).

Obviously, CAA is only contacted with the most serious of offenses. CAA is concerned with the ASHA standards for programs that train students to become speech-language pathologists and audiologists. Grievances to this body should concern violations of these standards. For example, to allow you to service clients without first completing your 25 hours of observation is a violation of the ASHA standards. Many of these standards have been explained to you in the first graduate student meeting. Other grievances to be directed to CAA would involve behavior in violation of the ASHA Code of Ethics. Obviously, receiving a poor test grade does not fall within these parameters.

As above, the grievance procedure should begin with the person involved. You should go through the administrative chain and call CAA only if you are still concerned that violations are continuing or are part of the overall procedures of the department or institution. CAA may be contacted at the following

Council on Academic Accreditation  
American Speech-Language-Hearing Association  
10801 Rockville Pike  
Rockville, MD 20852

301-897-5700

FAX: 301-571-5700

## **THINGS TO REMEMBER**

1. You **MUST** pass the Praxis Exam in Speech-Language Pathology in order to graduate. Remember to include in item 11 on the PRAXIS registration form SUNY Geneseo's Department of Communicative Disorders and Sciences code (R0205) so we will receive your grade. Also include ASHA CCC (R5031) and NYS Licensure (R7747). As per college policy stated in the Geneseo Guide to Graduate Studies, the National Examination in Speech-Language Pathology can only be taken by those students who possess a 3.0 GPA and will have completed all required coursework and are within six hours of graduation by the end of the semester in which they take the examination.
2. You **MUST** pass a department test, taken in the first semester, on ASHA CCA requirements, certification and licensure, and ASHA Code of Ethics in order to graduate. Each student will be asked to sign that she/he has received this information.
3. You should meet with the Graduate Director at least once per semester to update records and plan for the next semester.
4. You **MUST** register to graduate with the graduate dean in the semester in which you plan to complete all degree requirements.
5. Read descriptions of practicum sites carefully before choosing. If it says that they want you five days/week, they want you five days/week. In addition, you can't get child hours at an adult site. Read please.
6. Before you can graduate, you **MUST** meet with the Director of the Graduate Program in Speech Pathology to complete final advisement during finals week in your last semester.
7. ASHA Clinical Fellowship Year and NYS Supervised Experience requirements differ. Each student will be asked to sign documentation that she/he understands these differences.

## Records of Practicum Hours

Practicum hours are recorded on daily log sheets as accomplished and at the completion of the practicum or special project are compiled on the Supervised Clinical Experience: Semester Summary form (Greensheet). Students should consult the Clinical Manual for recording of hours in the appropriate categories. **Two** copies of the Greensheet are signed by both the student and supervisor. The student then places the Greensheets in the Director of the Graduate Program's mailbox. All Greensheets are signed by the Director and the hours added to the totals on the Supervised Clinical Experience forms. One Greensheet and Supervised Clinical Experience form is placed in the student's folder and the others are returned to the student's mailbox. ***It is the student's responsibility to check the Supervised Clinical Experience form to insure that hours have been placed in the correct spaces.***

On the following pages are examples of the Greensheet and Supervised Clinical Experience forms. The Supervised Clinical Experience forms are shaded to indicate which categories are used in reaching the totals for the 400 hour, 325 hour, speech, language, and audiology totals.



























